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| **Giselle Jamela Cummings**  **#129 Cedar Hill Road Claxton Bay**  **E-mail: Gizzystar2012@gmail.com**  **Home: 724 4199 Cell: 299 9908**  **Curriculum Vitae** | | |
| Objective |  | |
| **Highlights** | To be able to use my ability to work in a team environment. I am self-motivated and able to work both independently and as collaborative team member. To obtain a position where I can maximize my organizational and interpersonal skills which will allow me to grow personally and professionally in your establishment. | |
|  | * Efficient * Customer-oriented * Self Driven * Strategic thinker * Knowledgeable in safety protocol * Able to travel * Excellent communication skills * Responsible and reliable | |
| **Education** |  | |
| August 2016-2018September 2015Sept. 2012 - Sept 2015Expiry -05/10/17Expiry – 01/2016Sept 7th – Oct 2013Feb 2010- April 2010   **Jan 2007**  **Sept 2002 – June 2005**  **Other Certification Obtained**  **Skills** | School of Business and Computer Science (SBCS) – University of Greenwich **Bachelor of Science in Occupational Health Safety & Environment.**  Presently - Second Semester  South West Regional Health Authority  Certification of Completion  **SWRHA Safety Warden**   * Fundamental of Safety Wardens * Basic Disaster Preparedness * Means of Escape * Basic Fire Fighting Techniques * E.C.S.I Basic First Aid/CPR   **Associate Degree In Occupation Safety And Health-** Cipriani CollegeofLabourand Co-operative Studies  **Fire Watch**  Ensafe Institute For Health Safety – Certificate.  **Plea Pass**  Point Lisas Energy Association.  **Project Management for Business Professionals**- Certificate.  School Of Business & Computer Science Ltd.  **Intro To Occupation Safety And Health –** Certificate.  Cipriani College Of Labour And Co –operative Studies.  **Computer Literacy -** Certificate.  School of Business & Computer Science Limited (SBCS).  Union Claxton Bay Secondary School -  Caribbean Examination Council CXC  English , Integrated Science , Social Studies , Home Management , Food And Nutrition ,Human & Social Biology   * NOGUK Medical Certificate * Quality Care Customer Service * Patients Charter Of Rights and Obligations | |
| **Work Experience** | Customer care services, Interpersonal skills, Team skills, Research skills, Planning and Initiative skills, Health & Fitness, Hiking, Swimming, Community Service & Voluntary work. | |
| **2009-Presently**  **2006 -2008** | South-West Regional Health Authority  Clerk / Lab   * REC Building – Clerk * Stores “ Couva “ – Secretary * Customer Service Representative -All Departments – “ Couva District Health Facility” * Records San Fernando General Hospital – Clerk * Pathology Laboratory – Clerk   **California Glass Supplies**  Clerk ( On The Job Training) “ 6 months’ – Then Permanent Employment | |
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| References |  | |
| Name Position Anton Blackman Fire Fighter Lorraine Coutier Senior MedicalTechnologists Makonnen Mc Queen Health Safety  Manager /  Teacher | | **Company Contact Number**  Trinidad And Tobago 1-868- 737-4158  Fire Service    South West Regional 1-868-755-6767  Health Authority  Digicel Trinidad and 1-868-308-0410  Tobago |